

FORM FD-3

[Under rule 5(2) of the Foreign Donations (Voluntary Activities) Regulations Rules, 1978]

DECLARATION REGARDING RECEIPT OF FOREIGN DONATION AND THE MANNER OF ITS UTILISATION

1. Particulars of the Organisation :
 - (a) Full name in block letters and address :
 - (b) Registration number under sub-rule :
(3) of rule 3 of the Foreign Donations
(Voluntary Activities) regulation Rules,
1978 and the date of Registration
2. Whether prior permission to receive :
or operate with foreign donation(s) has
granted by Government. If so, quote
authorisation number and date.
3. Nature and full details of foreign :
donation(s) received
 - (a) Date of receipt :
 - (b) Nature of donation(s) :
(Grant/Credit/etc.)
 - (c) Amount: Foreign currency :
(and taka equivalent)
 - (d) Value, if commodity aid :
(details of item(s))
4. The Mode/channel of receipt (through whom :
received and whether it is remittance/bank
draft etc.)
5. Banking information
 - (a) Name, address and A/C number of the :
Bank, through which foreign donation
will be received
 - (b) Name, address and A/C number of the :
Bank, through operational activities
for this project will be transacted
6. Particulars of the foreign source(s) from which :
donation(s) received
 - (a) If an individual, his personal particulars :
 - (i) Name in block letters :
 - (ii) Present address (Telephone No. if any) :
 - (iii) Permanent address :
 - (iv) Nationality/Citizenship (Previous
citizenship, if any)
 - (v) Profession (details) :
 - (b) If an Organisation/Institution/Association :

- Trust/Foundation/Trade Union etc. full particulars thereof including
- (i) Full name in block letters and complete address :
 - (ii) Address of head office/principal office, Telephone No, Telex No, Fax etc. :
 - (iii) Aims and objects :
 - (iv) Particulars of at least 3 important office bearers including the head of the organisation and executive dealing with Bangladesh :
 - (v) Nature of connection/dealings of the applicant NGO with the Foreign source(s) :
7. Purpose for which foreign donations received :
- (a) Name of the Project :
 - (b) Date of Government Approval of the project and Authorisation No. :
8. Details of actual utilisation of donation (to be submitted within 3 months of completion of the project or during 13th month of receipt of donation whichever is earlier.) :
- (a) Particular of branch or branches of the organisation which utilised the donation and the amount utilised. :
 - (b) Specific purpose for which utilised :
 - (c) Full description of the manner in which utilised :
9. Whether financial information has been furnished to ADAB or any other Association :
10. Whether the list of equipment (including vehicles) and assets acquired under this remittance/project has been furnished :
11. Any other information of significance :

DECLARATION

I hereby declare that the above particulars furnished by me are true and correct.

Signature of the

Signature of the

*Chief Financial Executive
Name :*

*Chief Executive
Name :*

*Designation :
Place :
Date :*

*Designation :
Place :
Date :*